

DATE: October 5, 2011
TO: All Federation Members
FROM: Federation Election Committee
SUBJECT: 2011 Federation Elections

Nominations for the following Officers and Representatives will be accepted from September 21, 2011 until October 21, 2011:

General Officers

- Two (2) Co-Presidents
- Secretary
- Treasurer

Bargaining Unit Co-Chairs

- Two (2) Co-Chairs of the Classified Employees Unit
- Two (2) Co-Chairs of the PT/VL Faculty Unit
- Two (2) Co-Chairs of the Full-time Faculty Unit

Department Representatives and Alternates

This election will be conducted by the Federation Election Committee in accordance with the Federation Constitution and Bylaws available at aft2026.org. Elected Officers, Co-Chairs, and Representatives shall serve one-year terms.

Eligibility to Participate

General Officers:

All Federation members in good standing are eligible to nominate, run for office, and vote in the General Officer elections.

Co-Chairs of the three Bargaining Units:

Federation members in good standing are eligible to nominate, run for office, and vote only in the Bargaining Unit to which they belong.

Department Representatives:

Each bargaining unit is divided into Election Departments. Federation members in good standing are eligible to nominate, run for office, and vote only in the Election Department to which they belong.

Alternates:

A Federation member may not run for the position of Alternate Department Representative. Rather, alternates will be those members who receive votes for Department Representative, but who do not receive enough votes to be elected Department Representative.

Nomination Procedures

The deadline for nominations is Friday, October 21, 2011 at 3:30 P.M. Nomination forms were distributed electronically on September 21, 2011. They are also available at the union office and at aft2026.org. Submit nominations to the union office, BR-63.

Also, you may submit self-nominations for Bargaining Unit Co-Chair or Department Representative by e-mail to aft2026@gmail.com, provided you do so from your CCP e-mail account.

Election Newsletter

During the week of November 7, 2011, the Federation will publish a special election issue of the *Newsletter*, in which candidates may include their statements. Candidates' statements must be no longer

than 250 words, and should be e-mailed to the union office at aft2026@gmail.com or submitted on a disk. The deadline for submission of candidate statements is 3:30 P.M., Monday, October 31, 2011.

Election Procedures

The Election Committee will post a sample ballot in the union office, post it on aft2026.org and publish it in the election *Newsletter*. During the week of November 14, 2011, the Election Committee will send electronic ballots to the College e-mail address of members. If you do not receive a ballot at your College e-mail address, notify the Election Committee by contacting rhock@ccp.edu. You may also contact the union office to have a message forwarded to the Election Committee.

All Electronic Ballots must be cast by 5:00 p.m., Wednesday, November 30, 2011.

In case of question, the Election Committee will decide whether a ballot is valid. It is therefore essential to follow all instructions provided with the ballot. The Election Committee will prepare an Election Report, in time for review at the Representative Council meeting on Tuesday, December 6, 2011.

Summary of Dates

DATE	EVENT
Wednesday, September 21	Nomination forms available.
Wednesday, October 12	Publication of nominations received to date.
Friday, October 21	Deadline for joining the Federation in order to vote in election. Close of nominations.
Week of October 24	Publication of final list of nominations.
Monday, October 31	Copy due for Election <i>Newsletter</i> .
Week of November 7	Election <i>Newsletter</i> published.
Week of November 14	Ballots sent to members.
Wednesday, November 30	5:00 p.m. Deadline for completing electronic ballots.
November 30 – December 6	Ballots counted by Election Committee.
Tuesday, December 6	Election Report presented at Representative Council meeting.